



banking for all

# Account Opening Checklist Under PBG / ABG

GL Subhead-10400, Scheme Code- **RSFIN**, Label Code (BC Code): \_\_\_\_\_

Name of BC \_\_\_\_\_ Telex/Fax No(Application Sr No): \_\_\_\_\_

Branch Code (Sol id) \_\_\_\_\_ Branch Name - \_\_\_\_\_

Customer ID - \_\_\_\_\_ Customer Name - \_\_\_\_\_

Date-Form Sent to CPU - \_\_\_\_\_ Value Date \_\_\_\_\_ Funds parked in A/c no. \_\_\_\_\_ DC No- \_\_\_\_\_

<b>To be filled in by the BC:</b>		For Financial Inclusion account under BC Model:
<input type="checkbox"/>	Applicant's Full Name	YES / NO
<input type="checkbox"/>	Date of Birth	YES / NO
<input type="checkbox"/>	Full Address and Pin code	YES / NO
<input type="checkbox"/>	Mother's Maiden Name	YES / NO
<input type="checkbox"/>	Telephone no (At least one Residence/Office/Mobile)	YES / NO
<input type="checkbox"/>	Initial Payment Details completed in the AOF	YES / NO
<input type="checkbox"/>	Original documents verified stamp affixed and signed by the BC/Branch	YES / NO
<input type="checkbox"/>	KYC details confirmed ( ISA Proofs or Competant Authority Documents attached)	YES / NO
<input type="checkbox"/>	In case of LHT of Applicant, it is attested by two different witnesses, with their identity	YES / NO
<input type="checkbox"/>	Signature & other details of Introducer confirmed	YES / NO
<input type="checkbox"/>	<b>Label Code i.e. BC Code &amp; Telex/Fax No- for Application Serial are Mandatory inputs by BC/CSP in AOF</b>	

I have met \_\_\_\_\_ in person and hereby confirm that I have verified the original documents /identity and address of the applicant / residence address and is filled in my presence.

Signature of the BC \_\_\_\_\_ Name & Code of the BC \_\_\_\_\_

**Note: If any of the above is not ticked/information is not clear, the form will be returned by the branch**

FOR CPU USE ONLY						
Activity	1	2	3	4	Input	Authorized By
OACC						
TM						
DRP						
Smart Card						
Biometrics uploaded						
Standing Instructions						
Documents verified by						
Final Authorization by						

<b>Confirmations by SOM of the branch:</b>	
<input type="checkbox"/>	Applicant's Full Name YES / NO
<input type="checkbox"/>	Date Of Birth YES / NO
<input type="checkbox"/>	Full Address with Pin code YES / NO
<input type="checkbox"/>	Photograph YES / NO
<input type="checkbox"/>	Mother's Maiden Name YES / NO
<input type="checkbox"/>	Telephone no (At least one Residence/Office/Mobile) YES / NO
<b>ISA Documents</b>	
<input type="checkbox"/>	All Documents pertaining to Identity / Signature taken YES / NO
<input type="checkbox"/>	All Documents pertaining to signature proof taken. (Waived in case of thumb Impression) YES / NO
<input type="checkbox"/>	All Documents pertaining to address proof taken YES / NO
<input type="checkbox"/>	Full Name & Mailing address on AOF tallies with details on the documents. YES / NO
<input type="checkbox"/>	Photograph as per identity proof document is clear. YES / NO
<input type="checkbox"/>	In case of LHT of Applicant, it is attested by two different witnesses, with their identity YES / NO
<input type="checkbox"/>	Originals verified stamp affixed and signed by the SOM YES / NO
<input type="checkbox"/>	All documents are within validity period and have not expired (Proposed to be relaxed) YES / NO
We here by confirm that we have verified UN list of terrorist groups and government of India advices and banks guidelines and confirm the applicant/s are not included in caution advices / black list.	
I here by confirm that I have done a tele-verification and certiv that the above details are true.	

Signature of SOM/BH - \_\_\_\_\_

Name of SOM/BH (with EIN)- \_\_\_\_\_