



**IDBI BANK LIMITED**

**IDBI Tower, WTC Complex, Cuffe Parade, Mumbai-400005**  
**Prequalification of Civil contractors**

IDBI Bank Limited invites applications for prequalification of contractors to undertake civil construction works of its proposed currency chest in Bhubneswar. The last date for submission of application is **August 2, 2010**. For more details please visit Bank's website at [www.idbibank.com](http://www.idbibank.com).

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**IDBI Bank Limited**

**IDBI TOWER, WTC COMPLEX, CUFFE PARADE, MUMBAI – 400 005**

**APPLICATION FORM**

**APPLICATION FOR PREQUALIFICATION OF CIVIL CONTRACTORS**  
**FOR CONSTRUCTION OF IDBI BANK LIMITED'S**  
**CURRENCY CHEST AT BHUBNESWAR**

ISSUED TO

M/s. \_\_\_\_\_

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**LAST DATE OF SUBMISSION: ON OR BEFORE AUGUST 2, 2010 BY 3.00 PM**

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**IDBI Bank Limited**

**Application for prequalification of civil contractors for construction of  
IDBI Bank Limited's Currency Chest at Bhubneswar**

1. IDBI Bank Limited invites applications in the prescribed format for prequalification of civil contractors for construction of Currency Chest at Bhubneswar

**2. Prequalification Eligibility Criteria:**

Contractors who fulfill the following requirements shall be eligible to apply;

i) The contractor should have average annual turnover of Rs. 15 Lakhs during three previous financial years ending March 31, 2010. Copies of audited statements to be enclosed as proof for the same

ii) The contractor should have executed successfully similar works during last 7 years ending March 31, 2010 should be either of the following:-

a. three similar completed works costing not less than Rs.20 Lakhs.

**or**

b. two similar completed works costing not less than the Rs.25 Lakhs

**or**

c. one similar completed work costing not less than the Rs.40 Lakhs.

3. Similar work shall mean that the contractor must have experience in doing a specialized work such as construction of Strong Room of Bank's branches / financial institutions, RBI, other private sector Bank's with RCC. The contractor should furnish copies of work orders, completion certificates from clients as supporting document.

4. Contractor should have full-fledged in-house project management team to undertake the job and complete the works in time bound schedule. Details of in-house staff and workers, mentioning their qualification, post in your organization, total experience in construction industry and their tenure with your company should be included.

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5. The contractor should have full fledged set up of own Equipments / machineries (or should arrange) like, concrete mixers, plate and needle vibrators, hydraulic / pneumatic concrete cutters, core cutting machines, metallic formworks for concreting with metallic supports / props, welding machines, other equipments etc. or any other machinery required for the construction work. Contractors need to give details of machineries in their possession

6. Scope of Work:

Civil :

The works include excavation in the existing stilt area of existing building without damaging the footings/plinth beams below the ground level, dismantling of existing internal partition brick walls, flooring, RCC members etc. Construction of Strong Room for Currency chest in RCC as per RBI guidelines, waterproofing work, Pantry, Toilets, security room, guard room, flooring, brick work, plaster, related plumbing & carpentry works, etc. as per banks specifications.

7. Time of completion:

3 Months from the date of issue of work order.

8. Method of award of work:

Tenders would be invited only from those contractors who are pre-qualified by the Bank in response to the application received for this notice/advertisement.

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Prem No.  
M/s. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

July 19, 2010

Dear Sir/Madam,

**Notice inviting applications for prequalification of civil contractors for construction of IDBI Bank Limited's Currency Chest at Bhubneswar**

1. Sealed applications are invited for pre-qualification of contractors for the construction proposed Currency chest at Bhubneswar. The scope of works mainly include excavation in the existing still area of existing building without damaging the footings/plinth beams below the ground level, dismantling of existing internal partition brick walls, flooring, RCC members etc. Construction of Strong Room for Currency chest in RCC as per RBI guidelines, waterproofing work, Pantry, Toilets, security room, guard room, flooring, brick work, plaster, related plumbing & carpentry works, etc. as per banks specifications.

2. You are requested to furnish details regarding your Company, Organization Chart, Date of Incorporation, Experience, Major Civil works undertaken during last seven/three years and List of similar works in progress, List of Technical Personnel, Financial Statements indicating Turnover, Net Profit, Bank Details etc for the last three financial years and other miscellaneous information as desired in the prescribed formats given as Annexure to this letter.

3. Desirous contractors may down load the application form IDBI Banks Limited website at [www.idbibank.com](http://www.idbibank.com) from Tenders and Notices or can be collected from our Head Office at Mumbai from **July 19, 2010 to July 31, 2010** during banks working hours. **The last date for submission of application is on or before August 2, 2010 before 3:00 pm**

4. Your application in prescribed formats duly filled in all respect shall be enclosed in sealed cover addressed to DEPUTY GENERAL MANAGER (PREMISES), IDBI BANK LIMITED, IDBI TOWER (4th floor), CUFFE PARADE, MUMBAI – 400 005 and should be dropped in the box kept at the above address on or before 02.08.2010 by 3.00 pm. **(Under no circumstances, application should be sent by Courier/Post or to be handed over in person).** Bank reserves the right to reject any or all the applications without assigning any reasons.

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5. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering / taking up of work in IDBI Bank Ltd. The Bank reserves the right to verify the particulars furnished by the applicant independently.
6. Bank reserves the right to reject any prospective application without assigning any reason and to restrict the list to any number deemed suitable by it, if too many applications are received satisfying the basic pre-qualification criteria.
7. The Bank does not bind himself to accept any application and has the right to refuse any application without assigning any reason.
8. The Bank also has right to re-issue the notice without applicants having right to object against such re-issue.
9. The contractors shall submit their application strictly in accordance with the terms & conditions of this notice.
10. This application shall be signed wherever provided for on all pages of the application and shall be initialed at the lower right hand corner by the applicant.
11. Acceptance of the application for pre-qualification will rest with the Bank which reserves the right to accept or reject any or all applications. Further any application which does not fulfill any of the prescribed conditions would be liable to be rejected.
12. The application shall be signed by a person or persons so authorised by the applicant with signature duly witnessed. In the case of a corporation, the application shall be signed by the officer so authorised by the corporation with its seal duly affixed.
13. This notice shall form part of the contract.

**Deputy General Manager (Premises)**

**Cont....**

M/s. \_\_\_\_\_

July 19, 2010

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Dear Sirs,

**Application for prequalification of civil contractors for construction of  
IDBI Bank Limited's Currency Chest at Bhubneswar**

Please find enclosed herewith the application for prequalification for the above subject work. We shall be glad to have your application for the said work. Your application in sealed cover addressed to DEPUTY GENERAL MANAGER (PREMISES), IDBI BANK LIMITED, IDBI TOWER (4th floor), CUFFE PARADE, MUMBAI – 400 005 and should be dropped in the box kept at the above address on or before August 2, 2010 by 3.00 p.m. The Bank reserves the right to accept or to reject any or all the applications without assigning any reasons there for.

Yours faithfully,

Deputy General Manager (Premises)

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From

Date:-

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To,

Deputy General Manager (Premises)  
IDBI Bank Limited  
IDBI Tower (4th floor),  
WTC Complex,  
Cuffe Parade,  
Mumbai-400005

Dear Sir,

**Application for prequalification of civil contractors for construction of  
IDBI Bank Limited's Currency Chest at Bhubneswar**

We do hereby declare that the information furnished by us in the duly completed application form and Annexures thereto are correct to best of our knowledge and belief.

Yours faithfully

Signature :-

Name :-

Designation :-

**Cont....**

**Schedule – A**

<b>Sl. No.</b>	<b>Details</b>	
1.	Name & Address of the firm  Name of contact person:  Telephone No./Mobile No/Fax No:  E-mail ID:	
2.	Branch Office, if any in Bhubneswar	
3.	PAN No./TIN No. VAT No. Sales Tax/Excise Regd. No.	
4	Type of organization & year of incorporation. (Copy of relevant document to be enclosed)  Nature Of business  Experience as prime contractor (in Yrs.):  Name and address of Bankers:	
4.	Turnover of the company. Please provide the details for the last 3 years ending March 2010.	2006-2007 2007-2008 2008-2009 2009-2010
5.	Number of similar works (As indicated in terms & conditions of eligibility criteria) carried out during the last 7 years. Name & address of the client, organizations with details of contact person. (Attach proof like copy of work order, performance & completion certificate etc.)	To be furnished in the prescribed format
6.	Whether Annexure-II filled up with full particulars	Yes/No
7.	Organisation chart of the company including names and positions of directors / key personnel	
8.	Any other information applicant might like to give in support of the application	

Date:

Signature of the authorized person & company seal.

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**Schedule – B**

**Major Civil works executed**  
**(Copies of the completion certificate to be enclosed)**

As per the prequalification criteria: list of works executed during last 7 years. i.e.

- three similar completed works costing not less than Rs.20 Lakhs.
- two similar completed works costing not less than the Rs.25 Lakhs
- one similar completed work costing not less than the Rs.40 Lakhs.

Sr. No.	Name of the Project	Nature of construction work involved in the contract e.g. Banks, Offices, Residential, Commercial premises, Hotels etc.	Name & contact number of the Architect	Name of the owner. Also indicate whether PSU, Govt. or semi Govt. or Pvt. Body with full Postal address.	Work order Ref. No & Date and Contract Amount in (Rs.)	Year of Commencement	Date of Completion		Whether work was left incomplete or contract was terminated from either side? Give Details	Any other relevant information
							Stipulated	Actual		

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**B. List of important Projects in Hand costing Rs. 20 Lakhs and above**

Sr. No.	Name of the project and location	Name of the construction work involved in the contract e.g. Banks, offices, Residential, commercial premises, Hotels etc.	Name of the Architect with full postal address and contact number.	Name of the owner. Also indicate whether Govt. or semi Govt. or Pvt. Body with full postal address	Work order Ref. No & Date and Contract Amount in (Rs.)	Proposed date of Completion	Present stage of work with reasons if the work is getting delayed	Any other relevant information
1.								
2.								

Date:

Signature of the authorized person & company seal.

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**SCHEDULE – C**

**TECHNICAL PERSONNEL & SPECIAL EXPERIENCE**

List of technical personnel in your establishment giving details about their technical qualification and experience.

Sr No.	Name	Age	Qualifications	Project Experience	Nature of works handled	Name of the project handled	Date from which employed in your organisation	Indicate special experience in Advance Management Techniques like CPM / PERT and the projects in which such techniques were employed
1								
2								

2. Indicate other points if any, to show your technical and managerial competency to indicate any important point in your favour.

Date:

Signature of the authorized person & company seal.

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**SCHEDULE – D**

**FINANCIAL POSITION AND WORKING RESULTS**

	2009-10	2008-09	2007-08	2006-07
1. Annual turnover	:	Rs.		
2. Net Profit	:	Rs.		
3. Credit Facilities from the Bank	:			
a) Name of the Banker & address:				
b) Cash Credit	:	Rs.		
c) Overdraft Limit	:	Rs.		
d) Guarantee	:	Rs.		
e) Others	:	Rs.		
4. Certificate from the Bankers	:	Enclosed (Yes / No)		
regarding financial soundness				
of the applicant				
5. Solvency Certificate from the Bankers:		Enclosed (Yes / No)		
6. ESI, PF, VAT, TIN /Sales Tax & Excise registration certificates:		Enclosed (Yes/No)		

Date:

Signature of the authorized person & company seal.

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**SCHEDULE – E**

**MICELLANEOUS INFORMATION**

1. Whether it would be possible to process Bank Guarantee for various advances during execution of the work.
  
2. Details of Civil Suits / Litigations arised during execution of the contracts in the last 5 years.
  
3. Latest Income Tax Clearance Certificate:
  
4. Name of the two persons organisations, top officials of an organisation preferably PSU, Banks, RBI, Govt. Organisation for whom you have executed important Civil Works, who may be directly contracted by the Bank / Bank's architect to gather information as about the ability competence and capacity of your organisation.

Number of Supplementary sheets attached. :

Date:

Signature of the authorized person & company seal.

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